

# ACCADA NEWS

*Association of Canadian Clinical Academic Department Administrators*

Dedicated to the improvement of the administration of Canadian medical schools and their department through professional management

## UPDATE FROM THE EXECUTIVE

Welcome to ACCADA News, this is an opportunity for your Executive to provide an update on various association activities since the last AGM. This newsletter will be emailed to all ACCADA members.

The Executive continue to meet regularly via conference call to discuss ACCADA issues and to connect the fall conference organizers.

### **Transfer to New Executive:**

The transition of the new Executive is complete. As you are aware from the last AGM, John Vetta, University of Toronto is now the new President and Kim Rhymes, Dalhousie University is the new Secretary/Treasurer. Thanks to Carolyn Sisley, Dalhousie University for all the hard work she has put in as President over the past 3 years and also for ensuring that the transition of the new Executive was smooth and complete.

### **2017 Conference:**

The fall ACCADA conference took place on October 4<sup>th</sup> hosted by the McMaster University in Hamilton. The planning committee provided a conference that had very interesting and engaging speakers. The committee was efficient and well organized. Many enjoyed the wine & tapas at the David Braley Health Sciences Centre and the dinner at the Art Gallery of Hamilton. The breakout sessions were a great hit. 96.6% of the people who responded to the survey stated that the conference was good or excellent.

### **2018 Conference:**

The 2018 fall ACCADA conference will be hosted by the University of Alberta on October 10-12<sup>th</sup> in Edmonton. The Executive have been having monthly conference calls with the planning committee. The hotel has been confirmed; the program and speakers are being finalized. We will let the planning committee make their announcement in early summer as to the venue and theme of the conference. Their website should also be available really soon.

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### **2019 & 2020 Conference:**

The last newsletter confirmed that Western University, in London, Ontario will be host of the 2019 conference. In addition, the Executive would like to confirm that the 2020 conference will be hosted by McGill University in Montreal.

### **2021 Conference:**

We are looking for a host university for the 2021 fall conference. Since the last 2 conferences are slated for Ontario & Quebec, it would be great if we could get a university west of Ontario or does anyone know someone at Memorial University in Newfoundland?

### **Website:**

Angela McTaggart, our communications director, has done an excellent job in updating and upgrading the ACCADA website. Please note that there is a “members” only login. If you are a member and don't have a password please contact Angela at [Angela.McTaggart@kingstonhsc.ca](mailto:Angela.McTaggart@kingstonhsc.ca). We are looking at new ideas such as LinkedIn and hosting webinars which we can discuss at the next AGM. If you have any other ideas or suggestions please let Angela know.

### **Membership:**

We have approximately 50 members who have paid their dues. Please note that the membership time period is October 1<sup>st</sup> to September 30<sup>th</sup>. In the past, we have been able to renew or apply for membership when registering for the fall conference. The University of Alberta has agreed to provide this service at the time of registration.

We continue to struggle to get official ACCADA representatives at each member university. If you wish to be the contact for your University/Hospital, please contact Colleen at [colleen.tinline@ubc.ca](mailto:colleen.tinline@ubc.ca). This person would advertise the benefits of being a member of ACCADA and encourage colleagues to attend future conferences and would let Colleen know if there are any member changes within their respective school/hospital.

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## **Finance:**

Now that we are a fully registered organization, we need to provide audited financial statements to the Canadian Revenue Agency. Kim has been working hard in learning her new role as Secretary/Treasurer and is working with a CPA to ensure that we have a correct fiscal year-end and audited financial statements. This is to ensure that our financial obligations are met as a registered organization.

If you have any questions or concerns about this newsletter or for any agenda items for the upcoming AGM, please forward them to John Vetta at [john.vetta@sickkids.ca](mailto:john.vetta@sickkids.ca)

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## **Your Executive Team:**

John Vetta (University of Toronto) – President

Kim Rhymes (Dalhousie University) – Secretary/Treasurer

Colleen Tinline (University of British Columbia) – Membership Director

Angela McTaggart (Queen's University) – Communications Director

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